

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR ZOOM MEETING HELD ON THURSDAY 9TH JULY 2020 AT 7.30PM

PRESENT: Sue Herbert (Chairman), Terry Chapman, John Biggs, Cindy Smith & Dan Hoddinott
In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor), John Batchelor (District Councillor)

The meeting started at 7.34pm

- 1. Apologies and reasons for absence** None
- 2. Approval of Minutes** of meetings: Council meeting 14th May 2020, proposed by Cllr Herbert, seconded Cllr Hoddinott. Minutes were signed.
- 3. Declarations of interest.** None
- 4. District and County Council items of interest.**

Henry Batchelor (County Councillor)

A1307 - GCP announcement that option to run P&R through Abington, Sawston, Shelford, Stapleford to Addenbrookes is viable. The route is to have further planning to run into Haverhill

P&R site Babraham side of the A11 is moving forward in planning

Next phase of A1307 road improvements is to install 1 set of traffic lights at Hildersham and resurface the cycle path near Dalehead Foods

Installation of average speed cameras along Horseheath dual carriageway are imminent

John Batchelor (District Councillor)

Forum session is to be held on 21/7 at 6pm-8pm discussing improvements along Hildersham section of A1307
COVID 19 plans are in place for local lockdowns in the event of a second wave

- 5. Parishioners' Question Time.** None
- 6. Discuss and vote on Planning applications**

6.1 Parish Council –

Reference	Address	Proposal
20/02525/HFUL	Wayside Cottage, Haverhill Rd	Roof dormas to garage
Decision	All Councillors agreed No Comment	
S/3302/19/COND4 S/3302/19/COND5 S/3302/19/COND8	Park Farm, Haverhill Rd	Internal finishes Detailed drawings of doors and windows Flues and vents

6.2 District Council

Reference	Address	Proposal	Status
20/02037/PRI01A	1 Claydon Close	Single storey rear extension	Permission granted 20/05/20
S/3551/19/VC	Land off Bartlow Rd	Variation of condition 2 (Approved plans) of Planning permission S/4299/17/RM- Approval of reserved matters of appearance, layout, scale and landscaping following outline planning permission S/0415/17/OL for the erection of up to 10 dwellings	Withdrawn
S/4538/19/RM	Land South of Bartlow Rd	Approval of reserved matters for access, appearance, landscaping, layout and scale following outline planning permission for residential development of 0.42 hectares to include the erection of up to 5 dwellings and other associated works and the discharge of conditions 5 (Surface water drainage) & 6 (foul water drainage)	Awaiting decision

		pursuant to outline planning permission S/4469/17/OL	
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6.3 Planning enforcement

East View / Landscape View transfer of paddock to garden planning application was refused. Paddock area is being used as domestic garden. All Councillors agreed to submission of an enforcement form

7. Parish Tree Warden

7.1 Tree warden report - None

RH

7.2 Maintenance update for Oak tree on the Green – One quote received for £850, awaiting more. Work to be carried out in Aug or Dec

JB

7.3 Tree preservation order (TPO) on ribbon tree, Bartlow Rd and oak on The Green – Ribbon tree is sadly dead. Tree needs to be pollarded back to 8ft high above ground. Work was part of above quote. Logs to be left in situ for anyone to take

JB

8.15pm Henry & John Batchelor left the meeting

8. Matters Arising – For information only

8.1 Purchase of Speedwatch awareness signs – delivery due this week

SH

8.2 Parish lighting energy supplier switch – enquiries ongoing

Clerk

8.3 Safer parking around school – On hold

JB/Clerk

9. Matters for the council to discuss / vote on

9.1 Telephone Box levelling. Written application has been sent to cut off electricity – waiting reply

JB/Clerk

9.2 Community Highways Volunteer Scheme. Millennium Wood – Cllr Smith has been cutting back the willow surrounding pond

MP

9.3 Tennis Court. Tennis Club coordinator has moved and handed keys and bank account to Cllr Smith. No other member has come forward to take over. Current membership joining fees are £10 per family, Annual fee is £20, there are currently 15 members. Cllr Smith has agreed to be coordinator for time being

CS

9.4 Bartlow Road flooding. Cllr Hoddinott met with Waterboard last week and advised that the Waterboard had shut the water supply off for the whole village overnight, all pipes in road were tested and no leaks were found. Cllr Hoddinott will meet with Nicola Burden from Highways tomorrow to investigate further and also identify Highways faults in the village

DH

9.5 Inappropriate verge cutting -It is currently unknown who cut the protected verge in full bloom along Bartlow Rd nr Sewage works. Investigation continues. New Protected Verge marker has been requested from CCC

Clerk

9.6 Use of Rec for yoga classes & football team. Cllr Smith to find out Yoga Class proposal. Cllr Hoddinott to gather full proposal from Football Team.

CS/SH

9.7 Sharing table for surplus fruit / veg to go outside Cllr Pierson's drive

MP

10. Recreation Ground

SH

10.1 Sport England preliminary grant request – currently on hold

Clerk

10.2 Multisport surface cleaning. Cllr Chapman to obtain quotes for Autumn clean and circulate before next meeting

10.3 COVID Risk assessment on reopening Play Area. To be carried out by Cllr Herbert based on Government guidelines and circulated. Social distancing signs have been ordered from SCDC, Cllr Herbert to collect

SH

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
14/5	SCDC	Precept	£4950.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
30/06	Unity Bank	Service charge	£18.00

11.3 Payments to be agreed

Payee	Item	Amount
Society of Local Council Clerks (SLCC)	Subscription. £109 jointly with Horseheath PC	£54.50
M Laing	Clerk wages Jun	£274.25
Village Hall	Hall Hire	£186.00
Shineys	Bus stop clean x 2	£17.00

All payments were proposed by Cllr Herbert, Seconded by Cllr Hoddinott. All agreed

11.4 Account balances as of 30/06/2020

Maintenance	£671
Online account	£27,819
Sinking Fund & Grants	£11,230
Saver account #2	£191 (S106)

12.Clerks Items

12.1 Internal audit

13. Matters for next Agenda and Notes

Royal British Legion Poppy wreath

Footbridge nr Ribbon Tree has rotten boards – Clerk to report

Village maintenance, new village sign post and erection of refurbished village sign need to be completed

14. Date of Next Meeting: Planning – 13 Aug / Full Council – 10 Sept

Full Council in 2020/21: 10 Sept, 12 Nov, 14 Jan, 11 Mar

Planning Committee in 2020/21: 13 Aug, 8 Oct, 10 Dec, 11 Feb

Meeting finished at 9.29pm. Melanie Laing